

## **THEFT OF LIBRARY MATERIALS**

The Library reserves the right to inspect personal articles such as shopping bags, briefcases and purses if there is reasonable belief that an individual may be attempting to remove library resources without properly charging out these materials.

Bags will be searched only if the individual has refused to return to the Checkout Desk, and is attempting to leave the building.

If the individual refuses to permit a search, staff will attempt to obtain a name and/or a description and auto license number. The incident will be reported to the Director as soon as possible for further disposition, which may include suspension of the individual's borrowing privileges, exclusion from the library, or notification of the police.